

# Owl and Pyramid

## Privacy notice

### How your data is collected and why

This is done in a number of ways, either by your consent or to enable us to fulfil an agreement, This includes you sharing information with us, for example when you contact us, or make an order You will always be asked how you would like to be contacted and what information you would like to provide. We treat it with the utmost care and take appropriate steps to protect it. We are fully compliant with the collection, storage and permanent destroying of payment transaction data.

### When we'll share your data

We'll only share your data with third parties to help us provide a better service for you. For example, giving your address to our book suppliers if you have ordered a book to be posted. You will always know about this before the event.

### Your rights

We are committed to using your data in a responsible manner, to letting you know how we use your personal information and to take all reasonable precautions to prevent the loss, misuse or alteration of information you give us.